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Approved

Faculty Affairs Committee of the Academic Senate

Meeting Minutes

Thursday, March 29, 2012, 3:00-4:15, St. Mary's 113

Present: Banerjee, Donnelly, **Hartley (Chair)**, Hicks, Hughes, Kelly, Trick, Vanderburgh, Wells

Excused: Daprano, Jipson, Johnson, Merithew, Regan, Seielstad, ~~Vanderburgh~~

1. The minutes of the March 12, 2012 meeting were approved.
2. Dr. Hartley summarized the goals of the committee with respect to the proposals concerning faculty workload and outside employment. It is hoped the workload document will be sent to ECAS in time for discussion at one of the April senate meetings and that the outside employment documents will be sent to ECAS by the end of the term.
3. The document on faculty workload was considered.
 - a. A straw vote was taken on the question "Is the faculty workload document ready to submit to the University faculty for comment." The results were yes-2, no-4, abstain-3.
 - b. A list of concerns relative to the document was developed.
 - i. Lack of guidelines for the non-tenure track faculty
 - ii. Too much *must* and not enough *should*
 - iii. Problems relative to the 18 hour teaching load
 - iv. Wording relative to the library faculty
 - v. Order of teaching guidelines relative to scholarship and service.
 - c. It was agreed to include guidelines for the non-tenure track faculty.
 - d. It was agreed to soften the language to reflect the document is a guideline.
 - e. An extended discussion of the appropriateness of the 18 hour suggested teaching load occurred with the following topics highlighted.
 - i. The use of the 18 hour teaching load in University and Unit level budgeting processes
 - ii. The current practice of a varied standard teaching load across University units
 - iii. The pros and cons of offering any set number of hours as a suggested teaching load.
 - f. It was agreed to reorder the document to place the teaching load guidelines first.
 - g. Dr. Hartley agreed to edit the document per the discussion and distribute the draft to the committee members over the weekend. Committee members agreed to review the document and provide a vote, no later than the end of the day Monday 4/2/12, of approval or disapproval to send the document to the University faculty for review.
4. The document concerning outside employment was considered.
 - a. A straw vote was taken on the question "Is the outside employment document ready to forward to ECAS." The results were yes-6, no-2, abstain-3
 - b. A list of concerns relative to the document was developed.
 - i. 8 hour limit
 - ii. Summer jurisdiction
 - iii. Need for faculty/staff policy alignment

Approved

- iv. Language involving working with competing organizations
- c. It was verified that the document would be a consultative action of the Senate. Discussion of the identified concerns was tabled until the next meeting.
- 5. The minutes of the next Faculty Affairs Committee meeting will be taken by Dr. Hughes.
- 6. The meeting was adjourned at 4:20 pm.

Respectfully submitted by Kimberly Trick